

# Stewardship Checklist

Name of Parish \_\_\_\_\_

City \_\_\_\_\_

## Rating Scale

1. Nothing currently in place
2. Currently in the planning phases
3. Partially in place/frequency may be an issue
4. Currently in place
5. Fully in place and then some

## How Does Our Parish Measure Up?

<b>A Welcoming Spirit</b>	Rating				
	1	2	3	4	5
Hospitality after each Mass, each weekend, sponsored by rotating ministries					
New Parishioner registration/orientation: process defined and managed, appropriate materials incorporated and evaluated annually, home visits whenever possible					
Updated "new parishioner" materials shared with entire parish at least once a year					
Volunteer Management; possible recruiter/coordinator position					
Volunteer/donor recognition and appreciation					
Periodic parishioner visitation					

<b>Vibrant Liturgy</b>	Rating				
	1	2	3	4	5
Annual training/formation for all liturgical ministries					
Superb preaching with stewardship at all Masses					
Excellent music at all Masses; music ministry supplemented with semi-professionals until sufficient parishioners are enlisted					
Each Mass known for a particular style, music, choir etc.					
Quarterly lay witnessing; use of other parish "experts" at the beginning; training provided to parishioners					
Weekly stewardship intentions					
Annual commissioning/blessing of volunteers					

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## How Does Our Parish Measure Up?

<b>Prayerful Presence &amp; Faith Formation</b>	Rating				
	1	2	3	4	5
All forms of prayer/devotion offered, promoted and welcomed					
Perpetual Adoration					
Adult faith formation in multiple formats and schedules					
Spiritual reading encouraged					
Literature/resources available after Mass monthly or quarterly					
Small faith groups/communities: presence, guidance, follow up					
Prayer Promotion: personal and shared examples given on "how to"					

<b>Children's Stewardship</b>	Rating				
	1	2	3	4	5
School: philanthropy curriculum, stewardship education					
RE: Stewardship Education					
Kinder Reach: volunteer efforts/grade level					
Children's envelopes: education, annual ritual					
Youth Ministry: faith action in projects					

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## How Does Our Parish Measure Up?

Ministries & Volunteers	Rating				
	1	2	3	4	5
Annual evaluation of ministry focus: objective, audience, rationale					
Annual review of schedules & coordination					
Gift of discernment assistance; talents, interest, passions, desired skills					
New/departing member acknowledgement standards					
Recognition of non parish volunteer activity					
Annual ministry/organization goals related to stewardship					

Communication	Rating				
	1	2	3	4	5
Weekly bulletin articles/homily reference					
Semi-monthly pulpit announcements					
Organization meetings include stewardship as an agenda item					
Quarterly newsletter with stewardship theme					
Weekly offertory accounting including external tithe in bulletin					
Semi-annual or quarterly outside speaker series					
Weekly ministry fair					
Annual mission with stewardship theme					
Email and website usage					
Telephone outreach and invitation					

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## How Does Our Parish Measure Up?

Leadership & Organization	Rating				
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Stewardship Council: efforts spiritually grounded, committed to stewardship as a way of life, dedicated to ongoing education via readings, videos, audios, reflection, prayer, conferences etc.					
Stewardship goals, objectives, strategies, timeliness and assignments in concert with parish strategic plan					
Annual commitment of time, talent and treasure-joint or as three separate commitments					
Accountability: periodic reports to all members, policy statements, annual report reflecting all three dimensions of stewardship, etc.					

## General Comments:

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Name of representative completing the survey \_\_\_\_\_