



Cathedral Confirmation Information Packet

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Cathedral Confirmation Information for All

Notes about celebrating Confirmation at the Cathedral

Prior to Confirmation Day

Pontifical Liturgy Form:

Please have the pastor or main contact fill out the [Pontifical Liturgy Form](#) that is linked in the original email sent by the Office of Divine Worship. Please submit the form no later than two weeks prior to the event.

Sacramental Information for the Office of Divine Worship:

Please fill out the [Sacramental Information Template](#) by downloading the file and inputting your students' details. The information you will need is listed:

- Student's full name
- Father's full name
- Mother's maiden name
- Sponsor's full name
- Student's confirmation saint
- Church name and location of Baptism

Nametags:

The parish is responsible for providing a nametag for each student with the name of their confirmation saint printed in a large readable font or handwriting. (A reminder that stickers do have a tendency to fall off; it is suggested that nametags with pins be used when possible).

Dress:

The confirmands should be suitably and modestly dressed. Remind them of the solemnity of this event and importance it will have in their lives as Catholics. Short skirts, sleeveless or strapless dresses, tennis shoes, and flip-flops are not appropriate.



Lectors/Gift bearers:

About two weeks before the Confirmation date, the Office of Divine Worship will make contact to request volunteers from the Confirmation Class to be lectors or gift bearers at the liturgy. Exactly which type of volunteer and how many of each is dependent on the number of parishes taking part in each Confirmation and may not include volunteers for all parishes.

Altar Servers:

We welcome guests of any age who are already servers in their parish to participate in this liturgy. We ask that the servers bring their own vestments. Servers for the Mass are not to be from the Confirmation Class. The servers should inform the Pontifical Ushers of their interest to serve and they will be taken to the sacristy to meet with the Master of Ceremonies, MC.

They should arrive 45 minutes prior to the beginning of Mass to help them get vested and accustomed to the space.

Deacons:

Please feel free to invite any parish deacons to join us for the Confirmation Mass at the Cathedral. We ask that they bring an alb and a stole as dalmatics are limited at the Cathedral. Red vestments are generally used. During the Easter Octave and on Sundays of the Easter season, white will be used. On Sundays of Advent and Lent, purple will be used.

They should arrive and be in the sacristy 30 minutes prior to the beginning of Mass so that we can help get them accustomed to the space.

Vestments:

Priests are asked to bring an alb. Chasubles will be provided by the Cathedral.

**Low Gluten Host:**

Please inform the Pontifical Ushers of the need for a low gluten host prior to the beginning of Mass. The MC will set out a pyx for the priest to use for Holy Communion. It would be best to find a seat on the left side of the Nave, closest to Our Lady of Guadalupe. Make sure to indicate to the priest of the need of a low gluten host when coming up for Communion.

Photographs during the Liturgy:

Flash photography is permitted during the Confirmation. However, photographers may not block the aisles.

Offering for the Bishop/Office of Divine Worship:

Even when Confirmation is celebrated at the Cathedral it is still customary for the parish to make an offering to the Bishop. Please leave this offering with the MC or you may mail it directly to the Bishop's Office. Parishes are also asked to consider making an offering to the Office of Divine Worship to help defray the costs of décor, programs, music, etc.

This may also be left with the MC or mailed to the Office of Divine Worship.



On the Day of the Confirmation

Arriving at the Cathedral:

The Cathedral is open one hour before the beginning of any event. Please do not plan to arrive earlier as the doors may be locked or there may be another event prior to the Confirmation liturgy. Parking is available in the Cathedral parking lots on the corner of Madison and Hancock Streets and the corner of Monroe and Hancock Streets. Please instruct your students that once at the Cathedral they should be seated in their reserved pews with their sponsor to prepare for their instructions with the MCs. Parents, family, and sponsors should make their way to the Cathedral.

Priests will vest in the Cathedral rectory prior to the Confirmation; you may enter through the sacristy.

Seating in the Cathedral:

The **ONLY** reserved seating in the Cathedral is for the confirmands and their sponsors. Sponsors should check in with the Pontifical Ushers when they arrive. An usher will direct the sponsors to the appropriate seats.

Instructions for the Confirmation:

The MCs will meet with the confirmands 45 minutes prior to the start of Mass. The instructions will take place in the Cathedral.

Group Photograph:

The opportunity for a group photo with Bishop is available in the Cathedral following the instructions. This is approximately 30 minutes before the Mass. Considering the limited time and space, we recommend that one or two volunteers from each parish to serve as the "official" photographer.

(Continuation of "On the Day of the Confirmation" on next page)

**Anointing:**

A deacon will hold the Chrism for the Bishop. Concelebrating priests are invited to join Bishop at the front on either side depending where your students are seated.

Eucharistic Prayer:

All concelebrants will join Bishop around the altar for the Eucharistic Prayer. It is possible that three concelebrants will be asked to take parts of the Eucharistic Prayer. If so, you will be told prior to the start of Mass. Please follow the instructions of the MC.

Distribution of Communion:

Concelebrants will be asked to help with the distribution of Holy Communion. Please follow the instructions of the MC.

After the Confirmation:

Concelebrants may stay and visit with members of their communities, or they may return to the Cathedral rectory.



Individual Photographs with the Bishop:

Optional individual photographs may be taken immediately after the Confirmation. After the closing hymn, the Bishop will return to the sanctuary. Please remain in your seats and await instructions from the ambo. In our efforts to move photos quickly and smoothly, we have organized a format shown via Diagram 1.

The MC will call out parishes by name and we ask that the confirmand and their sponsor line up in the east aisle (*the side of St. Joseph*). The family member of each confirmand taking photos should stand in the center aisle to snap the photo. Afterwards, the confirmand and sponsor may exit the Cathedral or re-enter their pew to wait for the optional family/group photo with Bishop. After every confirmand and sponsor has had the chance to have their individual photo taken, the MC will call out parishes by name for the opportunity to have a family/group photo taken with Bishop.

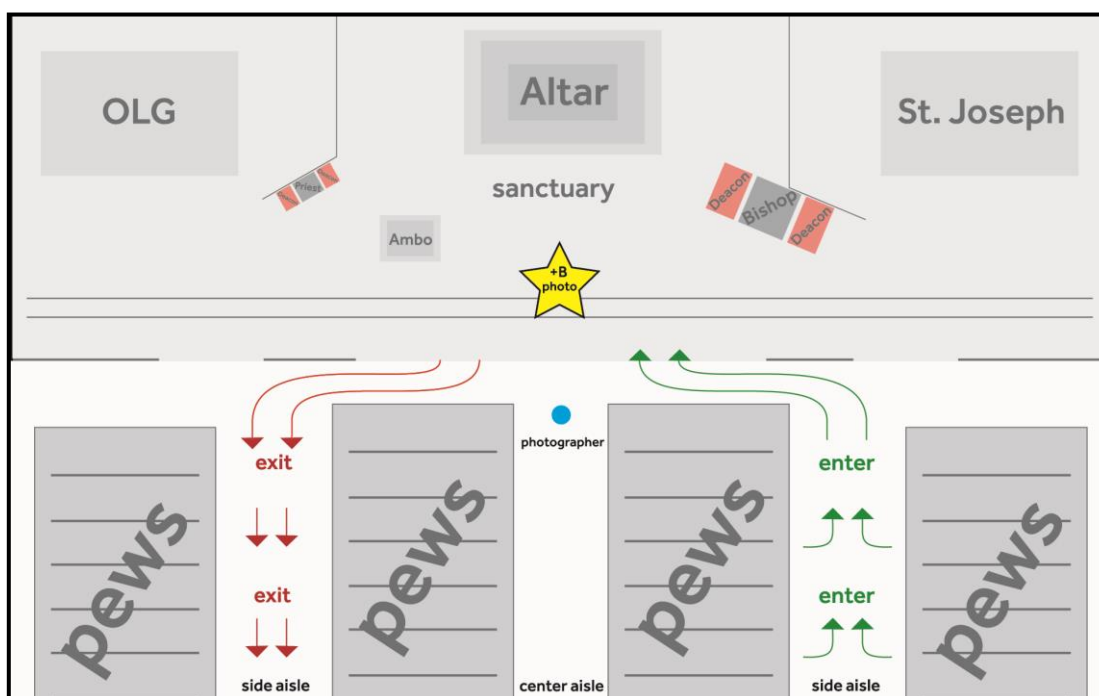


Diagram 1



Mass Information for Deacons

Notes about celebrating a Bishop Mass at the Cathedral

When the Bishop is present at a Mass there are several minor adjustments that effect deacons. Below is a summary and reminders which you may find helpful:

- When incensing, Bishop alone will walk around the altar.
- After the proclamation of the Gospel a deacon does not kiss the book, but brings it to the Bishop to be revered. The deacon should then hold onto the book until the MC can take it from him.
- Bishop will have a copy of the Intercessions that are being read by a deacon. The deacon should approach the ambo and wait for the celebrant to introduce the petitions and should also wait at the ambo until the petitions have been concluded with the prayer.
- During the offertory the MC arranges the book and vessels at the altar before the gifts are brought forward. When the Bishop rises to receive the gifts, the deacon goes with him. Once the gifts have been received the deacon walks to the altar to continue preparing the gifts.
- The deacon mingles the water and wine in the priest chalice.
- When the Bishop comes to the altar, the deacon hands the paten and the priest chalice to the Bishop so they may be offered.
- After Communion, the sacred vessels will be purified at the altar by a deacon or priest.
- At the end of Mass, the Bishop will use a solemn blessing. After the dialogue, "The Lord be with you," "And with your spirit.," the deacon should announce, "Bow down for the blessing." The Bishop will impart the blessing after which the deacon should dismiss the people using one of the formulas of the Roman Rite.



Revised 05/30/24

Mass Information for Musicians

Notes about celebrating a Bishop Mass at the Cathedral

Director of Music:

Our Director of Music, Jon Kropel, will organize the music and cantor for the Confirmation Mass. If you wish to request specific music, please contact Jon Kropel by calling (309) 671-1550 ext. 7063 or via email jkroepel@cdop.org **NO LATER** than one month prior to the event.

Guest Choirs or Musicians:

We welcome guests to participate in the music for the Mass! If choirs or musicians are interested in participating please contact Jon Kropel to coordinate **NO LATER** than one month prior to the event.

Selection of Mass Parts:

If you have any questions about the selection of hymns or Mass settings, please contact the Office of Divine Worship.