

MISSION AND VISION STATEMENTS

Each school of the diocese shall have written mission and vision statements, goals and objectives.

MISSION STATEMENT

A mission statement defines the purpose of the organization, provides clear direction and contains a sense of permanence; in essence, it provides a frame of reference for everything else the organization does. (It is a statement of purpose, not a philosophy.)

The mission statement for the school flows out of the parish mission statement if one has been formulated. Whether or not there is a formal parish mission statement, the school needs one. The school mission statement will focus the school as an integral parish ministry. It will emphasize the connectedness of the school to the parish.

The mission statement reflects the Catholic identity of the school. It states the basic purpose of the school — to provide a Catholic school education for students of the parish(es) who desire it and who can profit from attendance at the school. It states the type of institution, i.e. co-educational and the grade levels included, i.e. K-8, 1-6, etc.

- A. In writing a mission statement, it will be helpful to include the following 3 components:
 - 1. Define the purpose of the organization
 - 2. Identify the right of authority
 - 3. Outline how the work will be done

- B. Implementations—the Mission Statement:
 - 1. Is recommended by the governance body for approval by the pastor; pastors' board.
 - 2. Is published in the parent/student and faculty/staff handbooks and all promotional materials.
 - 3. Is used to evaluate how well the programs and activities of the school reflect its mission.

The Office of Catholic Schools is available for consultation and assistance with this process.

VISION STATEMENT

A vision statement is a statement that describes the hopes or dreams that underlie any organization.

It is the basis for developing long-range strategic plans and/or annual goals and objectives. The vision statement should flow out of the mission statement.

Implementation:

1. Formally adopt the vision statement.
2. Publish it in promotional materials and school handbooks.
3. Evaluate programs and activities by how well they promote the school's vision.

The Office of Catholic Schools is available for consultation and assistance with this process.